

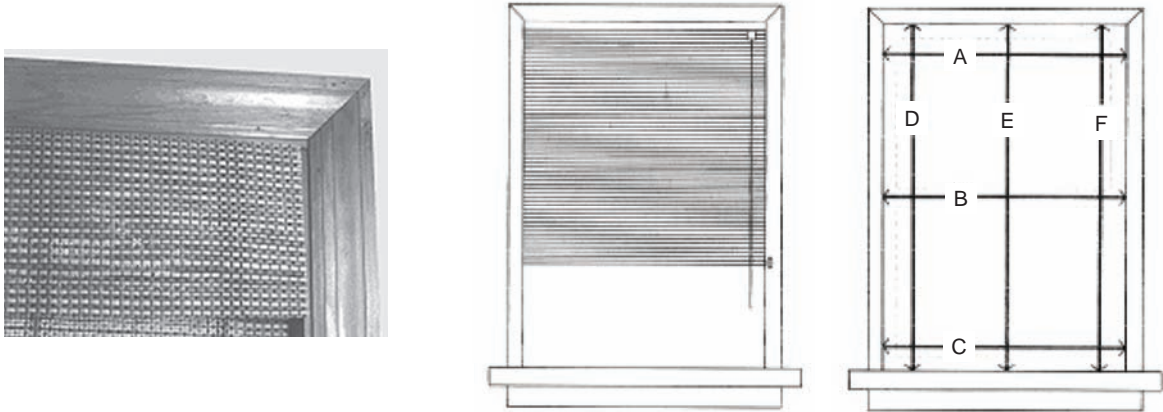


Easy Window Measuring Instructions

1. Follow these instructions for each and every window to ensure proper measurement.
2. Take each measurement two (2) times and be 100% confident. Errors are correctable only by purchasing a new correctly measured shade.
3. Use a steel measuring tape and round down each measurement to the nearest 1/8 of an inch.
4. For very wide windows we recommend using two or three shades on one headrail. This will reduce the load placed on the lifting mechanism, greatly extending the life of the shades. You can measure to place the edges of butted shades over the center of mullions.

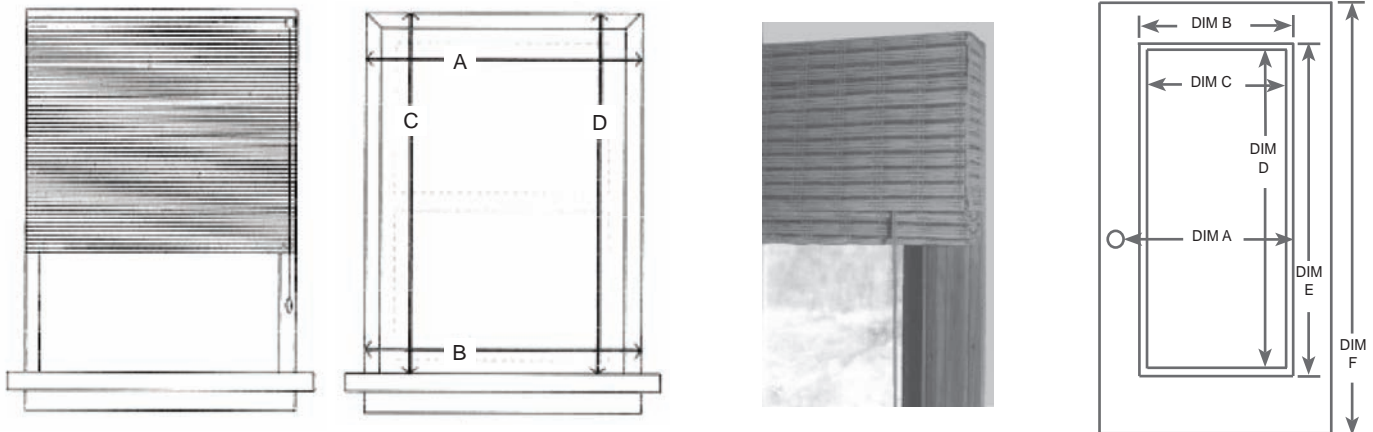
INSIDE MOUNT (RECESSED)

For a clean look allowing trim features to shine. The shade will hang inside the window frame. NOTE: to ensure a flush mount with the front of window trim, the recess must be a minimum of 2 3/4 inches for Standard Roman operating style. Sometimes it is desirable to use an inside mount and still allow an inch or so to hang (project) out beyond the window trim. This is a decision solely based on the look that you desire for your windows. PLEASE CALL FOR ASSISTANCE. We will take applicable deductions to ensure proper operation.



OUTSIDE MOUNT (SURFACE)

A forgiving look that can be used to hide imperfections in window framing or trim. Also used when window recess is less than the minimum for flush inside mount. The shade will hang outside the window overlapping the trim or outside frame. This is also used to mount shades to doors (see below). To minimize light leakage, we recommend you add 2 inches to each side as well as top and bottom for windows without trim or molding. For openings with trim or molding, it is desirable to measure from outside edge to outside edge for width and from top edge to top of sill (assuming it extends further than trim or molding) for length.



DOORS: OUTSIDE MOUNT (SURFACE)

Hinged and or French DOORS can be measured for width (DIM A) from the edge of the glass to the edge of the hardware (escutcheon) then mounting the shade so that it is centered; balancing operation with coverage (shade may need assistance getting around lever). We further recommend providing an additional 2" to the top AND the bottom of the glass height to allow for mounting hardware to clear internal door components (DIM E + 4"). PLEASE CALL FOR ASSISTANCE. Standard Roman is generally the only system that will work with lever handles.